



CONTRACT DISCREPANCY REPORT (CDR) 000X

1. **Contract Number:** ID03180056; Task Order ID03XXXXXX
2. **TO:**
3. **FROM:**
4. **Date and time observed discrepancy:**
5. **DISCREPANCY OR PROBLEM:**
6. **Corrective action Plan:**

A written corrective action plan is required. The Government expects to receive a response from GCE which shall outline the contractor's plan to correct the above delays in accordance with Performance Work Statement (PWS) paragraph 8.2.2.

Included in your response, the Government expects GCE to provide a detailed explanation as to GCE's plan to mitigate all of the issues above. GCE shall address all issues regarding allocation of resources and what changes GCE expects to make in order to provide successful completion of all duties associated with this task order.

The Government is also attempting to gain further understanding as to how GCE will manage the program in the future to mitigate risk of repetition, as well as the correction of all issues that are currently affecting the agreed upon schedule.

The written Corrective Action Plan shall be provided to the undersigned not later than 10 calendar days after receipt of this CDR. GCE shall ensure the plan addresses all issues as outlined in this report in order to prevent further contractual action due to actual or anticipated failure to perform the contractual obligations.



Prepared by:

Signature – Contracting Officer

Date

Received by:

Signature – Contractor's Manager or on-site representative

Date